



# Springport Public Schools

## Technology User Agreement Policy ~ Student Summary

The District considers technology a tool for teaching and learning and encourages the responsible use of computers and related technology in District classrooms.

This is a summary of the Technology Use and Safety Administrative Guidelines. All students and parents are encouraged to read the full Administrative Guidelines before signing this Statement of Understanding. All students and parents must sign the Statement of Understanding before using District technology.

1. All use of the District technology must be in support of education. (Administrative Guidelines Foreword)
2. Users have the privilege to use all of the technology for which they have had training. Anyone using the technology is responsible for the preservation and care of that technology. (Administrative Guidelines Sections I, II, III, IV)
3. Accounts are to be used only by the owner. The sharing of passwords is prohibited. (Administrative Guidelines Sections IV,V)
4. Real names must be used; no aliases are allowed. Additional personal information must not be shared over the Internet. (Administrative Guidelines Sections IV,V)
5. Users experiencing harassment or receiving requests for personal information must report the problem. (Administrative Guidelines Section V)
6. Any violations of the use of the technology should be reported to the teacher in charge. Students violating the Administrative Guidelines may be subject to discipline as outlined in the District Discipline policy, and may also be subject to legal action if appropriate. (Administrative Guidelines Sections II, III IV,V, VI)
7. Copyright laws must be followed. (Administrative Guidelines Sections II, III, VIII)

A copy of the Full Administrative Guidelines can also be found in school offices, media centers, computer labs and district web site.

---

### **IX. Publishing**

#### **A. User Privileges**

Users have the privilege to publish documents and projects on the World Wide Web for which they are authorized and have received training. These documents might include a personal web page, a story or poem, a graphic, a science or research project, a group photograph from an activity or club, or a collaborative project with other students locally or internationally. Use of District technology shall constitute agreement and consent to abide by the terms set forth in the Technology Policy.

#### **B. User Responsibilities**

- Users are responsible for using technology only for facilitating learning and exchanging information consistent with the mission of the District
- User's documents will be published only with the permission of a minor student's parent or legal guardian.
- Users published documents may not include a student's phone number, street address or box number.
- Users published documents may not contain objectionable material or point directly or indirectly to objectionable material.
- Users published documents must conform to school board policies and established school guidelines.
- User's documents must be edited and approved by a supervising teacher or facilitator before publishing.